



National Power Corporation

MINUTES OF PRE-BID CONFERENCE

**SUPPLY OF TWO (2) YEARS SECURITY SERVICES FOR NATIONAL POWER CORPORATION'S HEAD OFFICE, DILIMAN, QUEZON CITY, PORT AREA, RECORDS & TRAINING CENTER, MINUYAN SAN JOSE DEL MONTE CITY
PR NO. HO-TSD20-001/ REF. NO. PB200727-NC00128**

DATE : 13 July 2020
TIME : 9:30 AM
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City
BID OPENING : 27 July 2020

Attendees:

BIDS AND AWARDS COMMITTEE (BAC)

Chairman:

Atty. Rogel T. Teves

Vice President, SPUG

Vice Chairman

Atty. Manuel Luis B. Plofino

Sr. Dept. Manager, RMS

Members:

1. Lirlina E. Bomediano

Manager, RPD, AFG

2. Homer S. Galang

OIC-Manager, ESD, PES

TECHNICAL WORKING GROUP (TWG)

Chairman:

Cesar C. Fernando, Jr.

Manager, TSSD, GSD, AFG

Member:

Devaney M. Baraan

Senior Security Officer A, TSSD, GSD, AFG

BAC SECRETARIAT

Nathalie Claire R. Abarquez

(for Necitas B. Camama)

PROSPECTIVE BIDDERS

| Name of Company | Representative/s |
|---------------------------------------|----------------------|
| 1. Urduja Security Services, Inc. | Annaliza Fernandez |
| 2. Hachett Security Agency | Francis D. Tolentino |
| 3. Grand Meritus Security Agency Inc. | Dennis Mescallado |
| 4. Northcom Security | Rosa Maria O. Malano |

Minutes of the Proceedings

The BAC Chairman, Atty. Rogel T. Teves, called the Pre-bid Conference to order at 10:41 A.M. for the Supply of Two (2) Years Security Services for National Power Corporation's Head Office, Diliman, Quezon City, Port Area, Records & Training Center, Minuyan San Jose Del Monte City.

No bidder secured the bid documents. Four (4) prospective bidders, namely, Urduja Security Services, Inc., Hachett Security Agency, Grand Meritus Security Agency Inc. and Northcom Security, attended the pre-bid conference. The TWG referred everyone to the Invitation to Bid, the total ABC of the project is PhP 16,259,500.00 and the cost of Bid Documents is PhP 25,000.00. Schedule of Bid Submission/Opening is on 27 July 2020 at 09:30 A.M.

Hereunder are the queries / concerns raised by the prospective bidders:

| Name of Bidder/s | Bidder's Concerns/Queries | NPC' Reply / Agreement |
|---------------------------------------|--|--|
| 1. Urduja Security Services, Inc. | Clarification if there will be no lower limit on the Agency fee. | None. The ABC is the upper limit or ceiling for acceptable bid prices. |
| 2. Hachett Security Agency | Same query as Urduja Security Services, Inc. | |
| 3. Grand Meritus Security Agency Inc. | No query. | N/A |
| 4. Northcom Security | <p>a. Is it acceptable if only the PhilGEPS Platinum Certificate is submitted during the bid opening?</p> <p>b. For the statement of Ongoing Contracts, is it acceptable if the supporting documents are not attached in the technical component during bid opening?</p> | <p>a. Yes. It is acceptable as long as the eligibility documents listed in Annex A of the PhilGEPS certificate are updated. However, during post qualification, it is a requirement to present the original documents.</p> <p>b. Form No. NPCSD-GOODS-02 – List of All Ongoing Government & Private Contracts Including Contract Awarded But Not Yet Started must be filled up and submitted on Bid Submission. This form shall be supported with the following documents which must be submitted on the post qualification date: (1) Contract and/or Notice of Award, and; 2. Certificate of Satisfactory Performance signed by the owner or owner's representative.</p> <p>Form No. NPCSF-GOODS-03 – Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid must be submitted on Bid Submission/Opening with the following documents: (1) Contract/Purchase Order, and; 2. Certificate of Completion or Certificate of Acceptance or Official Receipt.</p> |

Minutes of Pre-Bid Conference

Re: SUPPLY OF TWO (2) YEARS SECURITY SERVICES FOR NATIONAL POWER CORPORATION'S HEAD OFFICE, DILIMAN, QUEZON CITY, PORT AREA, RECORDS & TRAINING CENTER, MINUYAN SAN JOSE DEL MONTE CITY

Pre-Bid Conference Date: 13 July 2020

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| | <p>c. For the computation of the ABC, is it based on 393.5 number of days.</p> <p>d. We have an additional special holiday on December 8. Since it is a special holiday, there is an additional 30% premium which will be given to the guards. Where will that 30% be billable? How will it be during the collection?</p> <p>e. For the PhilHealth Contribution, is it already updated in the Bid Price Computation?</p> | <p>c. Yes. This is based on the Wage Order NCR-22 for NCR and Wage Order RBIII-22 for Minuyan.</p> <p>d. NPC will issue a Clarificatory Bid Bulletin on this issue.</p> <p>e. Yes, the allotted Php245.00 indicated in the Bid Price Computation is already updated.</p> |
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"Reminders to All Bidders" was presented and explained thoroughly by the TWG chairman of the other project.

Since there are no other matters to be discussed, the meeting was adjourned at 10:41 A.M.

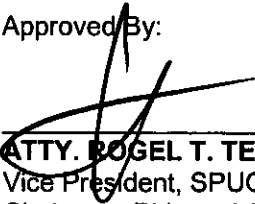
Prepared by:


NATHALIE CLAIRE R. ABARQUEZ
Facilitator

Reviewed By:


CESAR C. FERNANDO, JR.
Chairman, TWG

Approved By:


ATTY. ROGEL T. TEVES
Vice President, SPUG
Chairman, Bids and Awards Committee